



IT'S PART OF OUR PROMISE

...TO GIVE YOU WHAT YOU NEED TO SUCCEED.

From a safe workplace and open communication to the right training and the opportunity for personal/professional development, AltaGas Utilities provides its employees with the resources they need to discover fulfilling careers.

Headquartered in Leduc, only minutes south of Edmonton, AltaGas Utilities, with 16 district locations throughout Alberta, safely and dependably distributes natural gas to more than 70,000 residents in over 90 communities across the province. We deliver high-quality customer service in a positive work environment.

**TEMPORARY - COORDINATOR, ENVIRONMENT, OCCUPATIONAL HEALTH AND SAFETY-LEDUC
\$26.12 per hour**

In this temporary six (6) month term position, the successful candidate will coordinate and support the Company's Environment, Occupational Health & Safety (EOHS) programs and initiatives, will coordinate and support EOHS management system administration, and gather & research ongoing EOHS safety related information. The candidate will also prepare meeting agendas; lead and support in-house training presentations; and guide the administration of employee health & safety related records and statistical data. The successful candidate will be analytical, organized, highly efficient, and a graduate of a Certificate program from a Post-Secondary Institution. Also required is at least two years in an administration role. Excellent verbal and written communication skills are essential in this position as well as proficiency with Microsoft Office.

AltaGas Utilities employs individuals who are committed to safety and demonstrate a work ethic that includes honesty, loyalty, respect, reliability, accountability and ethical behaviour.

Please forward your resume by **midnight, Wednesday, February 29, 2012**
to: jobs@agutl.com, via fax to: 780-980-7330, or by mail to: HR
Coordinator, Staffing, AltaGas Utilities Inc., 5509 45 Street, Leduc, AB T9E
6T6.

AltaGas
utilities

www.altagasutilities.com